

Major Contract Performance Improvement Plan – Phase 2 Action Plan
Close out and Evidence - 29 February 2023

Outstanding Actions Identified from MCIB and 30 September Progress Update	Completion Date	Lead Officer	Lead Director	Progress and update.	Evidence
Development of an agreed Gainshare model	February 24	Dave Martin	Mark Averill	Completed. New model agreed which delivers an improved settlement of target cost payments enabling the council to commit expenditure sooner and accelerate schemes from the Forward Programme.	New model agreed, with updated process map and RACI matrix
Development of Payless Notice	February 24	Dave Martin	Mark Averill	Completed Draft Payless Notice in place and external advice received.	Key findings to be reported to Strategic Partnership Board
Join APSE benchmarking club to provide comparable data on similar services from other authorities to allow robust challenge to contract costs and productivity	December 23	Dave Martin	Mark Averill	Completed. Apse report for 21/22 has been reviewed and information used to improve the information available for 23/24 analysis. Data collection to commence in May 24 for submission in September 24.	Key findings to be reported to Strategic Partnership Board.
Civil Engineering Graduate to be recruited as permanent resource	February 24	Dave Martin	Mark Averill	Completed. Graduate included in new structure and to be reviewed once the outcome of the Future Operating Model is known and if the position is still a requirement.	New FOM structure
Development of a Pricebook	February 24	Dave Martin	Mark Averill	Completed. Aecom recommendation is not to proceed due to continued market volatility. HC rates to be developed from new frameworks and contract pricebook and VFM statement to be developed by HC with BBLP	Council Minor Works Framework in place from April 24 to be used to benchmark actual rates against BBLP VFM statement
Review contract changes since contract inception to ensure that changes are appropriately recorded and documented identification of Out of Scope activities	January 24	Dave Martin	Mark Averill	Completed. Schedule of changes now received and to be reviewed each year as part of the commission of the Annual Plan.	Schedule of all out of scope activities in place.
Development of RACI	Aug 23	Dave Martin	Mark Averill	Completed. Key process and RACI matrix now completed	New processes adopted.